

Humanity First

PREAMBLE

Humanity First's mission is to relieve suffering caused by natural disasters or human conflict, promote peace and understanding, and strengthen people's capacity to help themselves. Most of Humanity First's humanitarian projects fall under one of the following two categories; human development and disaster relief.

ARTICLE I. NAME

Section 1

The title of our organization is Humanity First.

ARTICLE II. PURPOSE

Section 1

The primary purpose of our chapter of Humanity First is to advocate for human life by means of undertaking disaster relief efforts, as well as human development projects for socially disadvantaged communities in collaboration with Humanity First USA. Any HFUSA programs that HF U of M members would like to partake in will have to be approved via a Memorandum of Understanding between HF U of M and HFUSA.

ARTICLE III. MEMBERSHIP

Section 1

To be a member of Humanity First chapter at the University of Michigan one must be either an enrolled student, faculty member, or staff of the University.

Section 2

In order to obtain active membership, the following are required:

1. Payment of a small membership fee, as determined by HFUSA leadership
2. Attendance at at least half of all weekly meetings throughout the year
3. Active participation, as determined by HFUSA, in volunteering, social and fundraising events.

Section 3

Should an individual desire to cancel their membership, they should contact an executive board member and notify them of their decision. Dues will not be returned.

ARTICLE IV. OFFICERS

Section 1

The Executive board will be comprised of the following positions:

President: An elected President will preside at all meetings, and is responsible for the organization's activities and maintaining contact with Humanity First Guatemala and Humanity First USA. The President will make and finalize all executive decisions regarding organization activities and events with the consultation of the rest of the Humanity First Executive Board.

Vice President: The Vice President will work in junction with the President to preside over meetings and manage member administration. The Vice President's duties will also include booking flights for the Spring Break trip.

Finance Chair: The Finance Chair will be responsible for all monetary transactions such as

- Raising money from businesses for the trip
- Ensuring that other board members are fundraising as well
- Collecting membership dues
- Applying for grants
- Applying for student government funding
- Managing accounts alongside the President

Administration Chair: The Administration Chair shall be in charge of overseeing the chairs and ensuring that they are completing their duties. The secretary will also be responsible for

- Emailing members regarding meetings, events, deadlines, etc.
- Ensuring that all travel and legal documents are turned in on time by all members and are forwarded to HF national
- Maintaining contact between HF and other University organizations

Events Chair: The Events Chair is responsible for planning monthly themed events aimed at raising awareness and fundraising for a specific Humanity First goal/program. Some of the goals/programs include: Gift of Health; Gift of Sight; Water for Life; Feed the Hungry; Our Kids, Our Future; and Farmer and Fisherman Support.

Donations Chair: The Donations Chair oversees getting supplies donated from doctors' offices, dentists' offices, pharmacies, etc. for the trip. The Donations Chair will also be in charge of making sure that all other board members are gathering supplies. Further, the Donations Chair should create a plan for HF general members to get supplies donations.

Marketing Chair: The Marketing Chair is responsible for raising awareness about Humanity First around campus and recruiting students to go on trips.

Grants Chair: The Grants Chair researches and applies for grants and fundraising for Humanity First.

Trip Director: The Trip Director organizes the annual alternative spring break trip to Guatemala. The Trip Director must stay in contact with both Humanity First USA representatives as well as Humanity First Guatemala representatives leading up to the spring break trip to ensure all logistics and scheduling are completed.

An Assistant Board will be made up of an Assistant Events Chair, Assistant Donations Chair, and two Marketing Committee members.

Section 2

An executive committee will be made up of the board members.

ARTICLE V. OPERATIONS

Section 1

Any non-graduating Executive Board or Assistant Board member is eligible to run for President or Vice President. Any University of Michigan student may interview for a Chair or Assistant Chair position.

Section 2

The rising President will be elected before the rising Vice President by the current Board (including Assistant Board). Any board member may run for President. Candidates may deliver up to a 5-minute speech prior to voting. The current President and Vice President will hold 2 votes each. All other board members will hold 1 vote. In the event of a tie, the current President will choose between the tying candidates to pick the rising President.

The rising Vice President will be elected by the current Board (including the Rising President and Assistant Board). Any board member (except for the Rising President) may run for President. Candidates may deliver up to a 5-minute speech prior to voting. The current President and Vice President will hold 2 votes each. Rising President will hold 1 vote. All other board members will hold 1 vote. In the event of a tie, the current President will choose between the tying candidates to pick the rising Vice President.

Chair positions will be filled by an interview process. The Current President and Vice President along with the Rising President and Vice President will conduct interviews. Candidates will be selected by a majority vote. Ties will be broken by further discussion and re-voting. Any non-graduating board member or student is eligible to apply for a chair position.

All above-mentioned elections and interviews should be complete by April 15.

Assistant board members will be chosen in the Fall semester by interview process. The relevant chair member(s) will interview candidates along with the President or Vice President. Final selection power lies with the Chair.

Section 3

Officers elected in the spring will assume duties during the Spring semester-Winter semester of the next year when elections will be held again.

ARTICLE VI. FINANCES

Section 1

Humanity First will finance its activities through:

1. Direct funding from University grants to student organizations.
2. Fundraising events as established by the Fundraising Chair.
3. Membership dues.

Section 2

All organization finances will be the responsibility of the Treasurer/Secretary, Grants Chairs and the President.

ARTICLE VII. AMENDMENTS

Section 1

This constitution is binding to all members of HFUSA. But the constitution is not binding unto itself.

Section 2

An amendment can be proposed by the president of HF U of M but is subject to approval by HFUSA.

Section 3

Proposed amendments will become effective following approval of two-thirds (2/3) vote of the executive committee.

ARTICLE VIII. REMOVAL OF MEMBERSHIP

Any officer or member may be removed by the following process:

1. A written request by at least three members of the Organization shall be submitted to the President.

2. Written notification to the officer of the request, asking the officer/member to be present at the next meetings and be prepared to speak.
3. A 2/3-majority vote by the executive board is necessary to remove an officer or member.

Removal may be allowed due to failure to comply with rules and regulations, failure to uphold the mission or Constitution of the organization, or failure to pay membership dues.

In the event of removal of a president, final approval for the new president must come from HFUSA.

ARTICLE IX. REGISTRATION RENEWAL

Section 1

Registration will be renewed on September 10th of each year.

ARTICLE X. STATEMENT OF COMPLIANCE

Section 1

Humanity First agrees to abide by all University policies. It is understood that our organization's registration is dependent upon acceptance of these policies.

Humanity First is committed to a policy of equal opportunity for all persons and does not discriminate on the basis of race, color, national origin, age, marital status, sex, sexual orientation, gender identity, gender expression, disability, religion, height, weight, or veteran status in its membership or activities unless permitted by university policy for gender specific organizations. Upon joining the organization, all members agree not to undermine the purpose or mission of Humanity First