

**Constitution  
of Michigan Immigration and Labor Law Association  
at the University of Michigan Law School**

**Article I: Mission**

1. The name of the organization shall be the Michigan Immigration and Labor Law Association, henceforth referred to as MILLA.
2. MILLA is a student organization at the University of Michigan Law School. We engage in community-based advocacy and organizing on labor, immigration, and low-wage and immigrant worker issues in Michigan. We coordinate the Michigan Unemployment Insurance Project, make “Know Your Rights” presentations to inform communities of workplace and immigrants’ rights, collaborate with local legal advocates and community organizations, and support immigrant and workers’ rights movements on campus and in the community.
3. While the majority of legal issues the organization addresses shall be cognizable in the United States domestic legal system, the organization shall be informed by international human rights law where appropriate.
4. MILLA members shall not offer any legal advice, legal representation, or other legal services to any party in the course of any MILLA activity.
5. The MILLA executive board may amend or modify this mission as necessary, so long as the core mission of community-based advocacy is preserved.

**Article II: Affiliation and Membership Requirements**

1. MILLA was recognized by the Law School Student Senate (LSSS) of the University of Michigan Law School as an authorized organization for University of Michigan law students.
2. MILLA is a non-partisan organization and shall not be affiliated with any political party.
3. Any graduate student at the University of Michigan may become a member of MILLA, and all members may attend MILLA general body meetings and participate in activities sponsored or co-sponsored by the organization. Attendance at executive board meetings is limited to executive board members and the board's invitees.
4. Dues shall not be required of MILLA members.
5. An individual's membership in MILLA may be revoked for good cause, subject to a majority vote of the executive board.
6. MILLA shall actively seek to recruit a diverse membership.
7. Upon joining the organization, all members agree not to undermine the purpose or mission of CCI.

MILLA is committed to a policy of equal opportunity for all persons and does not discriminate on the basis of race, color, national origin, age, marital status, sex, sexual orientation, gender identity, gender expression, disability, religion, height, weight, or veteran status in its membership or activities unless permitted by university policy for gender specific organizations.

**Article III: Executive Board and Elections**

1. The MILLA executive board shall be composed of a minimum of three elected members. One of these members shall serve as President.
2. Each MILLA executive board member shall be democratically elected by MILLA members or board members.
3. The term for each MILLA executive board member shall be one academic year. Board members who have not yet completed their Juris Doctor degree, or second graduate degree in conjunction with the Law School after completing the Juris Doctor degree program, may run for re-election.
4. Only a member who is currently enrolled in the second or third year of the Juris Doctor degree program at the University of Michigan Law School, or who is completing a second graduate degree in conjunction with the Law School after completing the Juris Doctor degree program, may run for President of MILLA. All other MILLA executive board positions, including the position of Acting President if the President becomes incapacitated or otherwise unavailable, may be held by any graduate student at the University of Michigan.
5. Prospective candidates for the MILLA executive board shall follow candidacy and election instructions given by the existing executive board.
6. It is permissible for two persons to share a single executive board position, e.g., Co-Treasurer.
7. Any MILLA member may vote in elections for the MILLA executive board. Voting shall take place in accordance with instructions given by the existing executive board. A quorum is not required for elections to take place. All elections shall be publicized in advance.
8. The following executive board positions are recommended, but the composition of the executive board and the specific duties of board members may be altered annually in accordance with the organization's needs and priorities, and in accordance with Article III Sections 1 and 4 above.
  - a) **President.** As MILLA's fearless leader, the President maintains MILLA as a student organization recognized by LSSS and the University of Michigan. With the Treasurer, develops annual budgets and submits funding proposals to LSSS, the University, and other sources. In consultation with the membership and the rest of the executive board, develops organizational goals and areas of focus for the year. Chairs meetings and, in consultation with the rest of the executive board, decides which organizational activities will be conducted. Ensures that the rest of the executive board is operating effectively. Serves as the point person for interactions with Law School and University administrators, LSSS representatives, Law School alumni, and interested parties outside the Law School and University. Ensures that all activities are conducted effectively and ethically, and that the organization adheres to its mission and by-laws. Specific duties include: setting board meeting agendas, maintaining relationships between MILLA and community advocates, staying on top of immigration and labor issues in Michigan, communicating with the law school administration and other student groups, ensuring MILLA has a table during preview weekends and the student org fair, completing the annual application for office space.
  - b) **Secretary.** Takes minutes at organizational meetings and posts them on C-Tools. Coordinates logistics for meetings, events, and activities (e.g., room reservations, refreshments, transportation). Maintains organizational listserv, adding or removing members upon request. Creates event posters.
  - c) **Treasurer.** With the President, develops a budget and submits a funding proposal to LSSS, and ensures that the organization's spending does not exceed its planned annual budget. Creates and manages organizational account with the Student Organization Account Service. Responsible for any reimbursements or account transfers.
  - d) **Web/Tech Chair.** Responsible for creating and maintaining MILLA's website (<https://umimmigrationandlabor.wordpress.com/>), helping the Secretary with publicizing,

and coordinating all other social media.

- e) **Speaker Chair(s)**. Seeks out speakers and other presentations on topics of interest to MILLA members. Coordinates and plans these events, including contact with the presenter, publicizing the event with the help of the Secretary and/or Web/Tech Chair, and arranging food or room reservations.
  - f) **Community Outreach Chairs**. MILLA partners with a number of community organizations to run various community volunteering projects. The executive board shall annually decide which community organizations/projects require a chair position(s). The Community Outreach Chairs handle all communication with the partner organization they are assigned. Recruit student volunteers for their project. With the help of a subcommittee if necessary, design project materials and curriculum. Coordinate and lead trainings and other events for that project. Report regularly to the executive board on the status of the project. Although the partnering organizations may change from year to year, MILLA has coordinated community outreach projects with:
    - i. **Michigan Unemployment Insurance Project (MUIP)**
    - ii. **Washtenaw County Workers' Center (WCWC)**
    - iii. **Washtenaw Interfaith Coalition for Immigrant Rights (WICIR)**
    - iv. **Arab Community Center for Economic and Social Services (ACCESS)**
9. The executive board shall have the power to appoint committees and task forces consisting of board members and/or other MILLA members when necessary to accomplish tasks of large scale, lengthy duration, or unusual complexity.
  10. If conflict arises with a board member, he/she can be removed from the board after a 2/3 majority vote of the entire board.

#### **Article IV. Meetings and Activities**

1. The MILLA executive board is responsible for scheduling, organizing, and publicizing meetings. At least one general body meeting shall be held during the fall semester, and at least one general body meeting shall be held during the spring semester.
2. The MILLA executive board is responsible for scheduling, organizing, and publicizing meaningful educational activities for trip participants and to share with the wider Michigan law community. The membership shall be permitted and encouraged to participate in all such activities.
3. At least one educational event shall be held during each academic year, unless funding is insufficient to support an event.
4. Educational activities may include, but are not limited to, hosting speakers, holding panel discussions or symposia, and showing films.

#### **Article V. Collaborations**

MILLA shall actively seek to collaborate with other University of Michigan Law School student organizations and University of Michigan student organizations from other academic departments whose goals are relevant to MILLA's mission. Collaboration may include giving or receiving financial contributions in support of student-organized events, helping to facilitate or publicize events, encouraging the MILLA membership to attend events held by other organizations, or other actions designed to promote MILLA's goals while fostering a spirit of cooperation.

#### **Article V. Faculty Adviser**

1. Subject to approval by a simple majority of board members, the MILLA executive board may, but need not, invite a University of Michigan faculty member to serve as a faculty adviser for the organization.
2. Faculty advisers shall serve renewable terms of one academic year.

#### **Article VI. Ratification, Amendment, and Bylaws**

1. This Constitution shall be adopted by unanimous vote of all MILLA executive board members. It shall be made available to any interested party upon request.
2. Proposed amendments to this Constitution shall be submitted to the executive board and general body in writing. Amendments may be adopted by a simple majority vote of all current MILLA members at a general body meeting. Any MILLA member may propose an amendment.
3. When necessary and appropriate, the MILLA executive board may adopt by-laws by a simple majority vote of all board members. By-laws shall be made available to any interested party upon request.
4. Any amendment or by-law that does not comport with MILLA's goal of promoting legally focused service-learning or the organization's commitment to non-discrimination shall be invalid.
5. This Constitution shall take effect immediately upon its adoption by the MILLA executive board.